



Saint Paul Elementary

2425 Honfleur
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stpaulementary.ca

AN ENGLISH
EDUCATION,
A BILINGUAL
FUTURE

UNE
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EN ANGLAIS,
UN AVENIR
BILINGUE



COMMISSION SCOLAIRE SIR-WILFRID-LAURIER
SIR WILFRID LAURIER SCHOOL BOARD
www.swlauriersb.qc.ca



NOTICE

ANNUAL GENERAL ASSEMBLY (IN PERSON MEETING)

DATE: Thursday, September 10, 2020

TIME: 7:00 p.m.

LOCATION: TBD based on registration

Dear Parents/Guardians,

In conformity with Section 47 of the Education Act, you are cordially invited to attend our school's Annual General Assembly (AGA). Our AGA will be held at the school. Rest assured that physical distancing and hygiene measures must be respected at all times. It is important to arrive 15 minutes prior to the start of the meeting so we can go through the health measures in place and assign a seat to everyone.

We ask that you confirm your presence in advance **before September 10, 2020 at noon** by completing the form by clicking [HERE](#). *No registrations will be accepted after the deadline.*

To ensure everyone's safety, you must confirm your presence to attend the AGA meeting at school. We will be setting up according to the number of people who will be attending and will not be able to accommodate those who have not confirmed their presence.

Strict safety and hygiene measures from the public health authorities must be followed at all times:

- **Wear your mask and sanitize your hands upon entering the building**
- **Respect physical distancing by staying 2 metres away from others**
- **Anyone with fever or flu-like symptoms must stay home**

We are pleased to share with you the agenda for our meeting which you will find below. Our governing board's 2019-2020 annual report is also attached herewith.

We look forward to seeing you at our Annual General Assembly!

M. Cambareri
Chairperson 2019-2020

L. Verrall
Principal

T. Venieris
Vice Principal

ANNUAL GENERAL ASSEMBLY AGENDA
St. Paul Elementary School
General Assembly of Parents 2020
Thursday, September 10 at 7:00 p.m.

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- 1. Opening of the Meeting**
- 2. Naming of Secretary**
- 3. Approval of the Agenda**
- 4. Approval of Minutes of last year's General Assembly of parents**
- 5. Adoption of the Election Procedure**
- 6. Governing Board**
 - 6.1** Roles and Functions of the Governing Board
 - 6.2** Presentation of the Annual Report 2019-2020
 - 6.3** Introduction of the Current Members on Governing Board
 - 6.4** Precisions Regarding Available Seats
 - 6.4.1** Nominations Received Ahead of Time
 - 6.4.2** Additional Nominations, if any
 - 6.4.3** Closing of Nominations
 - 6.4.4** Candidates Present Themselves
 - 6.5** Election of Parent Representatives on the Governing Board
 - 6.6** Election of Substitute Parent Representatives on the Governing Board
- 7. Parents' Committee**
 - 7.1** Roles and Functions of the Parents' Committee
 - 7.2** Election of the Parent Delegate
 - 7.3** Election of the Alternate Parent Delegate
- 8. Formation of a Parent Participation Organization (PPO), if applicable**
 - 8.1** Roles and Functions of the Parent Participation Organization (PPO) versus a Home & School Association
 - 8.2** Decision Regarding the Formation of a PPO
- 9. Varia**
- 10. Closing of the Meeting**